

AGENDA

Meeting: Southern Area Licensing Sub-Committee
Place: Alamein Suite, Salisbury City Hall, Malthouse Lane, Salisbury,
SP2 7TU
Date: Thursday 22 July 2010
Time: **10.00 am** (Briefing for members at 9:30 am, Meeting Room)
Matter: Stratford Social Club, Salisbury - Application for a Club Premises
Certificate.

Please direct any enquiries on this Agenda to Liam Paul, of Democratic and Members' Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718376 or email liam.paul@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Richard Beattie
Cllr Pip Ridout

Cllr Trevor Carbin

AGENDA

1. **Election of Chairman**

To elect a chairman for this meeting only.

2. **Procedure for the Meeting** (*Pages 1 - 6*)

The Chairman will explain the attached procedure for the members of the public present.

3. **Chairman's Announcements**

4. **Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Licensing Application** (*Pages 7 - 32*)

To consider and determine an application in respect of Stratford Social Club, Salisbury - Application for a Club Premises Certificate.



LICENSING COMMITTEE

PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

“Applicant” means the person who has submitted an Application for consideration by the Committee.

“Applicant’s Premises” means premises subject to the Application.

“Applicant’s Representative” means a person attending a Hearing to assist or represent an Applicant including a lawyer.

“Application” means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

“Chairperson” means the Member who is the Chairperson of the Committee for the particular Hearing.

“Committee” means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

“Committee Lawyer” means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

“Committee Manager” means the Council’s Officer who is present at a Hearing to take minutes.

“Committee Report” means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or an Interested Party or their Representative.

“**Hearing**” means a meeting of the Committee at which an Application is considered.

“**Licence**” means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

“**Licensing Officer**” means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

“**Licensing Authority**” the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

“**Member**” means a Member who is a Member of the Committee that is considering an Application.

“**Responsible Authority**” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

“**Interested Party**” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as an Interested Party, and includes any person who is present to assist or make representations on behalf of the Interested Party including a Lawyer.

3 Key Principles

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
 - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
 - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
 - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or an Interested Party/Parties;
 - 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or an Interested Party/Parties.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

4 The Hearing

- 4.1 The Hearing shall take place in public.
 - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
 - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
 - a refuse to permit them to return;
 - b permit them to return only on such conditions as the Committee may specify;
 - c in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there is a multiple of Interested Parties who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those Interested Parties.

5 Presentation of Submissions

- 5.1 The Chairperson will introduce the Application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:
 - 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
 - a the options available to it;
 - b the considerations that are relevant in reaching its decision.
 - 5.3.2 The Applicant (or the Applicant's Representative) may orally present its submission which may include:

- a presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
- b confirming key information and answer pertinent questions; and
- c calling witnesses in support of the Application (see paragraph 4.3).

A Responsible Authority/Authorities and/or an Interested Party/Parties will orally present their representations in turn which shall include:

- a the grounds of the representation to the Application; and
- b any condition(s) that the Responsible Authority/Authorities and/or an Interested Party/Parties would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

6 Questioning of Submissions

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or an Interested Party/Parties to ask questions through them of the other parties
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

7 Documentation

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any Interested Party's premises. If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

8 Intervention

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

9 Failure of Parties to Attend Hearing

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
 - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
 - 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

10 Closing Submissions

- 10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and the Interested Party/Parties to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application

11 Decision

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

Hearing Procedure Summary

1. The Chairperson welcomes all those present and introduces the Application.
2. The Chairperson introduces the Applicant, Responsible Authority/Authorities and/or Interested Party/Parties.
3. The Chairperson outlines the Hearing Procedure.
4. The Licensing Officer presents the Committee Report.
5. The Applicant addresses the Committee.
6. Questions to the Applicant by Responsible Authority/Authorities and/or Interested Party/Parties.
7. Questions to the Applicant by Members of the Committee.
8. Comments by Responsible Authority/Authorities and/or Interested Party/Parties.
9. Questions by Applicant.
10. Questions to Responsible Authority/Authorities and/or Interested Party/Parties by Members of the Committee.
11. Summing up by Parties who have made representations.
12. Summing up by Applicant.
13. Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
14. Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Committee, and invites the parties present to make any comments on that advice.
15. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits.

Agenda Item 5

REPORT TO THE LICENSING SUB COMMITTEE (HEARING)

Report No.

Date of Meeting	22 July 2010
Title of Report	Club Premises Certificate; Stratford Social Club
Link to Corporate Priorities	None - this is a statutory requirement
Public Report	Yes – This matter is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

Summary of Report

An application for a club premises certificate has been made for which there is a relevant representation.

Wiltshire Council (as the Licensing authority) must hold a hearing to consider the application having regard to the representations.

In accordance with Section 72 (3) the Licensing Sub Committee is required to take such steps as it considers necessary to promote the licensing objectives.

The licensing objectives are:

- (a) the prevention of crime and disorder
- (b) public safety
- (c) the prevention of public nuisance and
- (d) the protection of children from harm.

Such steps are: - To modify the conditions of the licence or to reject the whole or part of the application.

Officer Recommendations

None. Officers are not permitted to make a recommendation – the decision is to be reached by members of the Licensing Sub Committee.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
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None	Yes	None	None	None
Contact Officer	Mrs Debbie Mulvey Licensing Officer 01722 434234 debbie.mulvay@wiltshire.gov.uk			

1. Introduction

An application for a club premises certificate has been made for which there is a relevant representation.

Wiltshire Council (as the Licensing authority) must hold a hearing to consider the application having regard to these representations.

In accordance with Section 72 the Licensing Sub Committee is required to take such steps, as it considers necessary to promote the licensing objectives. These steps are

- a) To grant the licence subject to conditions modified to such extent as the authority considers necessary for the promotion of the licensing objectives.
- b) To exclude from the scope of the licence any licensable activities
- c) To refuse to specify a person as the premises supervisor, or
- d) To reject the application

2. Options and Options Appraisal

In accordance with Section 72 the Licensing Sub Committee is required to take such steps, as it considers necessary to promote the licensing objectives, as set out above.

3. Background Information

On 26 May 2010 an application for a Club Premises Certificate was received.

An officer of the Licensing team checked the application, the application was accepted

This application is for the following activities:

- Regulated entertainment, indoors
- Supply of alcohol, on & off the premises

4. Summary of Information

Activity	Day	Times
Plays	Monday to Sunday	10:00 to 22:00
Films	Monday to Sunday	10:00 to 23:00
Indoor sporting events	Monday to Sunday	10:00 to 23:00
Live music	Monday to Saturday Sunday New Year's Eve	19:00 to 23:30 Noon to 23:30 19:00 to 01:30
Recorded music	Sunday to Friday Saturday New Year's Eve	09:00 to midnight 09:00 to 00:30 09:00 to 01:30

Performance of dance	Sunday to Friday Saturday New Year's Eve	19:00 to midnight 19:00 to 00:30 19:00 to 01:30
Any thing of a similar description to (e), (f) or (g)	Sunday to Friday Saturday New Year's Eve	19:00 to midnight 19:00 to 00:30 19:00 to 01:30
Provision of facilities for making music	Sunday to Friday Saturday New Year's eve	19:00 to midnight 19:00 to 00:30 19:00 to 01:30
Provision of facilities for dancing	Sunday to Friday Saturday New Year's Eve	19:00 to midnight 19:00 to 00:30 19:00 to 01:30
Provision of facilities for entertainment of a similar description (l) or (j)	Sunday to Friday Saturday New Year's Eve	19:00 to midnight 19:00 to 00:30 19:00 to 01:30
Supply of alcohol on & off the premises	Sunday to Friday Saturday New Year's Eve	10:00 to midnight 10:00 to 00:30 10:00 to the start of business on January 1st

Premises open from 09:00 to 00:30 Sunday to Friday & 09:00 to 01:00 on Saturday
New Year's Eve from 09:00 to start of business on January 1st.

5. Relevant Representations

During the consultation period one relevant representation from an interested party was received.

6. Negotiations during Consultation Period

None

7. Legal Implications

It should be noted that both the club premises certificate holder and the interested party may appeal the decision made by the licensing sub committee. The decision made by the Licensing sub committee however takes immediate effect.

The Club Premises Certificate Holder and the interested party have been informed of the date, time and location of the hearing and their right to be represented.

8. Risk Analysis

Not applicable.

Appendices:	<ul style="list-style-type: none"> • 1. Application for a club premises certificate under the Licensing Act 2003 • 2. Map • 3. Copy of the relevant representation
Background Documents Used in the Preparation of this Report:	<ul style="list-style-type: none"> • The Licensing Act 2003 • The Licensing Act (Hearings) Regulations 2005 • Guidance issued under sect 182 of the Licensing Act 2003 • Licensing Policy

Part B

RECEIVED	
26 MAY 2010	
PASSED TO	_____
ACK'D	REPLIED

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION
 Before completing this form please read the guidance notes at the end of the form
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
 You may wish to keep a copy of the completed form for your records.

STRATFORD SOCIAL.....club applies for a club premises certificate
 (Insert name of club)

under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises)

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003

Part 1 – Club premises details

Name of club <u>STRATFORD SOCIAL CLUB</u>	
Postal address of premises or, if none, ordnance survey map reference or description <u>CHATHAM CLOSE</u> <u>STRATFORD ROAD</u>	
Post Town <u>SALISBURY</u>	Postcode <u>SP1 3JR</u>
Telephone number (if any)	
E-mail address (optional)	

Name of person performing duties of a secretary to the club <u>MRS CAROLINE M BURNETT</u>	
Address of person performing duties of a secretary to the club <u>50, FAIRFIELD ROAD</u> <u>SALISBURY</u>	
Post Town <u>SALISBURY WILTSHIRE</u>	Postcode <u>SP1 3PB</u>
Daytime contact telephone number (if any) <u>01801836468</u>	
E-mail address (optional)	

Non-domestic rateable value of club premises.

£

Are the club premises occupied and habitually used by the club

Yes

No

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

Day	Month	Year
	07	2010

If you wish the certificate to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

General description of club (please read guidance note 1)

What qualifying club activities do you intend to conduct on the club premises?

Please tick Y yes

Provision of regulated entertainment:

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainments (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
(if ticking yes, fill in box L)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place
(if ticking yes, fill in box L)

In all cases complete boxes M, N, and O

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	22.00	Please give further details here (please read guidance note 3).	Both	<input type="checkbox"/>
Tue	10.00	22.00			
Wed	10.00	22.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	10.00	22.00			
Fri	10.00	22.00	Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat	10.00	22.00			
Sun	10.00	22.00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	22.00	Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	10.00	23.00			
Wed	10.00	23.00	State any seasonal variations for the exhibition of film (please read guidance note 4)		
Thur	10.00	23.00			
Fri	10.00	23.00	Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat	10.00	23.00			
Sun	10.00	23.00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon	10.00	23.00	State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue	10.00	23.00	
Wed	10.00	23.00	Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur	10.00	23.00	
Fri	10.00	23.00	
Sat	10.00	23.00	
Sun	10.00	23.00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for boxing and wrestling entertainment (please read guidance note 4)		
Thur			Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	09:00	23:30	Please give further details here (please read guidance note 3)	Both	
Tue	09:00	23:30			
Wed	09:00	23:30	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	09:00	23:30			
Fri	09:00	23:30	Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5) New Year's Eve until 00:30		
Sat	09:00	23:30			
Sun	07:00 12:00	23:30			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	09:00	00:00	Please give further details here (please read guidance note 3)	Both	
Tue	09:00	00:00			
Wed	09:00	00:00	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	09:00	00:00			
Fri	09:00	00:00	Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please read guidance note 5) New Year's Eve until 01:30		
Sat	09:00	00:30			
Sun	09:00	06:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors
Day	Start	Finish		Outdoors
Mon	19:00	00:00	Please give further details here (please read guidance note 3)	Both
Tue	19:00	00:00		
Wed	19:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur	19:00	00:00		
Fri	19:00	00:00	Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sat	19:00	00:30		
Sun	19:00	00:00		
			New Year's eve until 01:30	

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor
Mon	19:00	00:00		Please give further details here (please read guidance note 3)
Tue	19:00	00:00	Both	
Wed	19:00	00:00	State any seasonal variations for entertainment (please read guidance note 4)	
Thur	19:00	00:00		
Fri	19:00	00:00	New Year's eve until 01:30	

Sat	19:00	00:30	Non-standard timings. Where the club intends to use the premises for entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun	19:00	00:00	

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for making music that the club will be providing		
Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)			Indoors	<input checked="" type="checkbox"/>	
			Outdoors	<input type="checkbox"/>	
			Both	<input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	19:00	00:00			
Tue	19:00	00:00			
Wed	19:00	00:00	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur	19:00	00:00			
Fri	19:00	00:00	Non-standard timings. Where the club intends to use the premises for the provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat	19:00	00:30	New Year's Eve Unh' 01:30		
Sun	19:00	00:00			

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for dancing that the club will be providing		
Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (please read guidance note 2)			Indoors	<input checked="" type="checkbox"/>	
			Outdoors	<input type="checkbox"/>	
			Both	<input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	19:00	00:00			
Tue	19:00	00:00			

Wed	19:00	00:00	State any seasonal variations for the provision of dancing facilities (please read guidance note 4)
Thur	19:00	00:00	
Fri	19:00	00:00	Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	19:00	00:30	
Sun	19:00	00:00	
			New Year's Eve until 01:30

K

Provision of facilities for entertainment of a similar description to that falling within (i) or (j) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility the club will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor <input checked="" type="checkbox"/>
Mon	19:00	00:00		Outdoor
Tue	19:00	00:00	Please give further details here (please read guidance note 3)	Both
Wed	19:00	00:00		
Thur	19:00	00:00		
Fri	19:00	00:00	State any seasonal variations for the provision of this entertainment facility (please read guidance note 4)	
Sat	19:00	00:30	Non-standard timings. Where the club intends to use the premises for the provision of facilities of this entertainment facilities at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sun	19:00	00:00	New Year's Eve until 01:30	

L

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon	10:00	00:00	State any seasonal variations (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	00:00			
Sat	10:00	00:30			
Sun	10:00	00:00			
			Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)	New Year's Eve until start of business on 1st Jan	

M

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	09:00	00:30	Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list. (please read guidance note 5) New Year's Eve until start of business on 1st Jan.
Tue	09:00	00:30	
Wed	09:00	00:30	
Thur	09:00	00:30	
Fri	09:00	00:30	
Sat	09:00	01:00	

O Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

Key fob doors. Clear notice will be displayed outside premise with apertures. The number of persons admitted to the premises shall not exceed the maximum occupancy.

c) Public safety

Lighting + Ventilation will be adequate and maintained at all times. Adequate Access for emergency services will be provided.

d) The prevention of public nuisance

Noise Levels as good insulation. Make sure ID is shown so no underage drinking will happen. Not serve anyone who is showing any signs of being drunk.

e) The protection of children from harm

To promote contributions to every child matters outcomes. Any adult will be CRIB to protect young people and help them make a positive contribution to our community. ID will be asked for if we think under 21 years for Alcohol to work with National Agencies.

Sun	09:00	00:30	
-----	-------	-------	--

N

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)

None

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and plan to the responsible authorities
- I have completed and enclosed the club declaration and enclose a copy of the club rules
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 10)

I (Insert full name) CAROLINE MICHELLE BUENETT make this application on behalf of the club and have authority to bind the club

Signature

Caroline Bennett

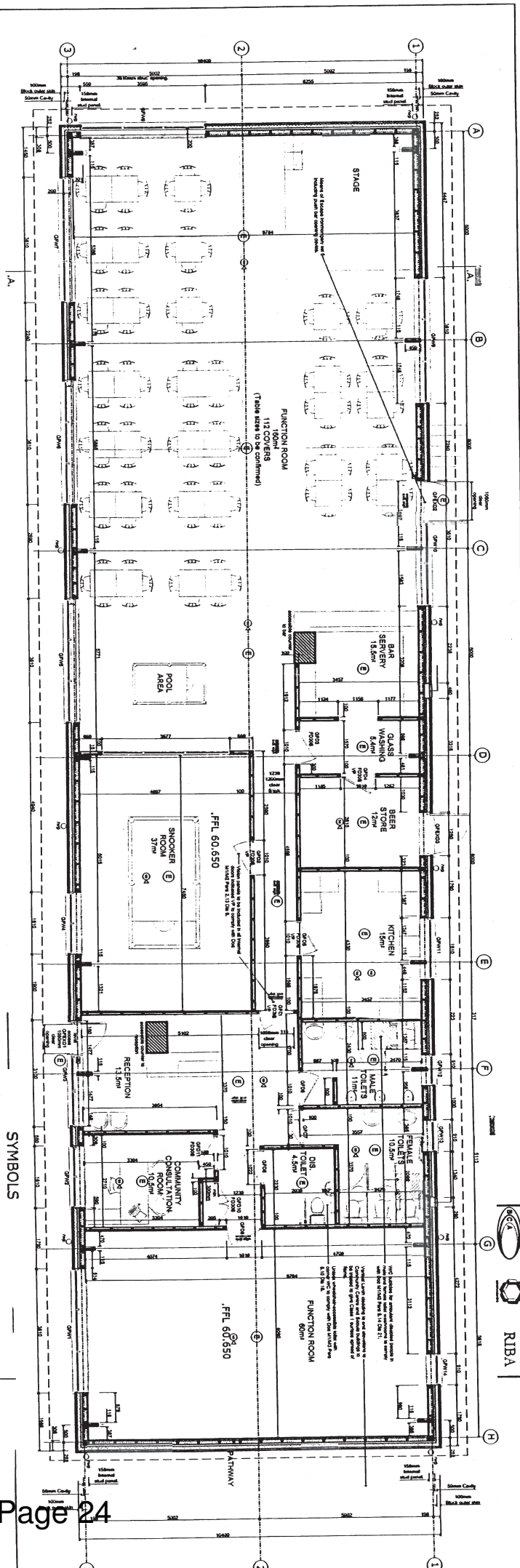
Date

Capacity

Address for correspondence associated with this application (please read guidance note 11)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) <u>Stanley.koole1@hotmail.co.uk</u>	

Notes for Guidance

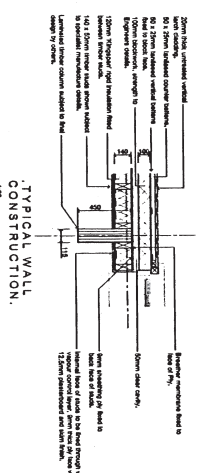
1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively) where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock. (eg 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on, if the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. This is the address which we will use to correspond with the club about this application.



STAIRS TO BE INSTALLED.

PART GROUND FLOOR PLAN.

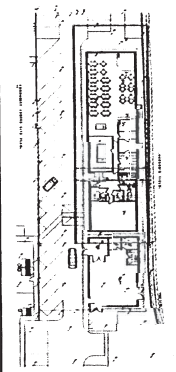
- SYMBOLS**
- ☉ HEAT DETECTOR
 - ⊙ SMOKE DETECTOR & SOUND
 - ⊕ BREAK-GLASS FIRE ALARM
 - ☒ DIRECTIONAL FIRE ESCAPE SIGNS
 - ☐ EMERGENCY LIGHT FITTING



FIRE ALARM SYSTEM TYPE LL WITH MANUAL CALL POINTS ADJACENT TO EXIT DOORS AND SUFFICIENT EQUIPMENT TO BE CLEARLY AUDIBLE. FIRE ALARM SYSTEM SHOULD COMPLY WITH BS 5839-PART 1 CALL POINTS FOR ELECTRICAL ALARM SYSTEMS TO COMPLY WITH BS 5839-PART 1 AND 2 INSTALLATION IN ACCORDANCE WITH BS 5839-PART 1.

FIRE PREVENTION AND HORIZONTAL CAVITY BARriers WITH THE EXTERNAL WALL CONSTRUCTION, ROOMS AND BEHIND CAVITY TO BE SEALED WITH FIRE STOPPING MATERIAL TO COMPLY WITH BS 5839-PART 1.

PART GROUND FLOOR PLAN.

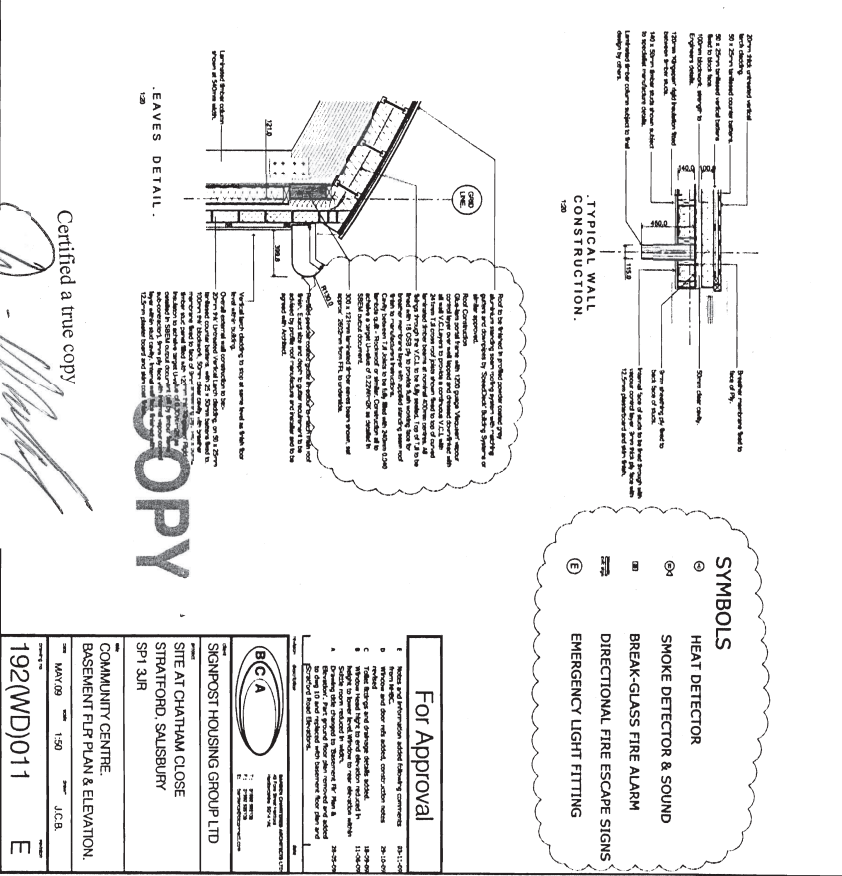
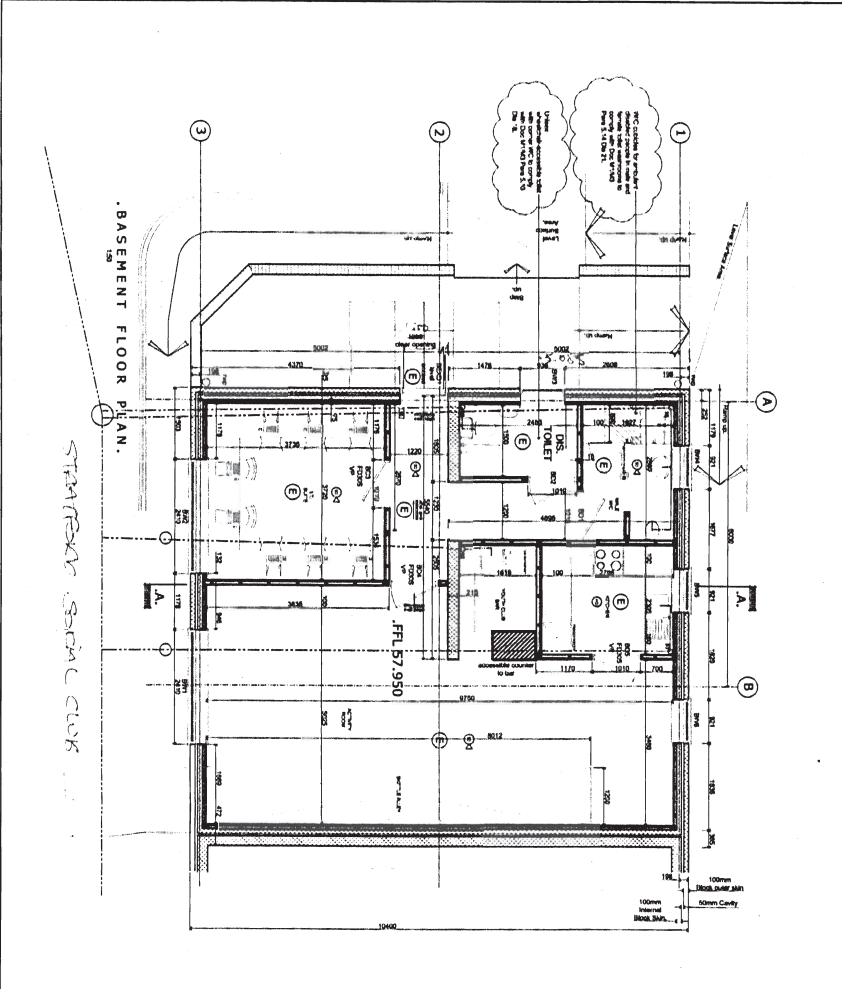
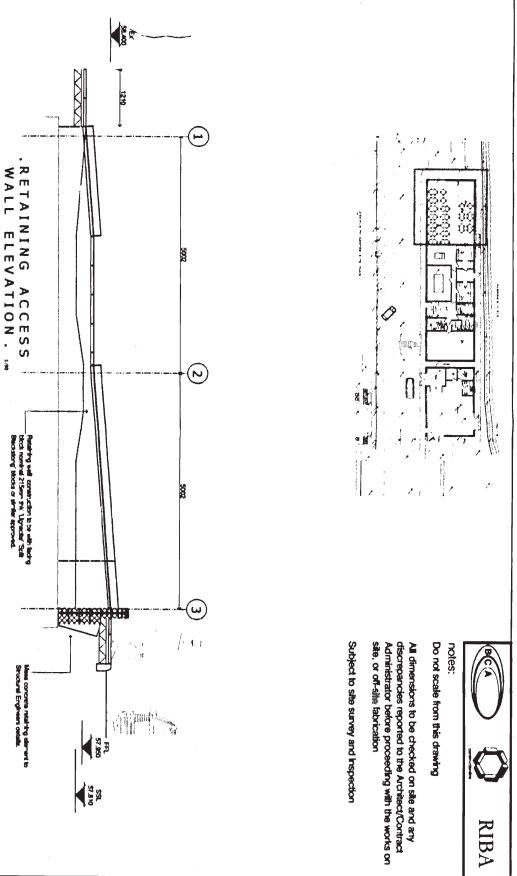
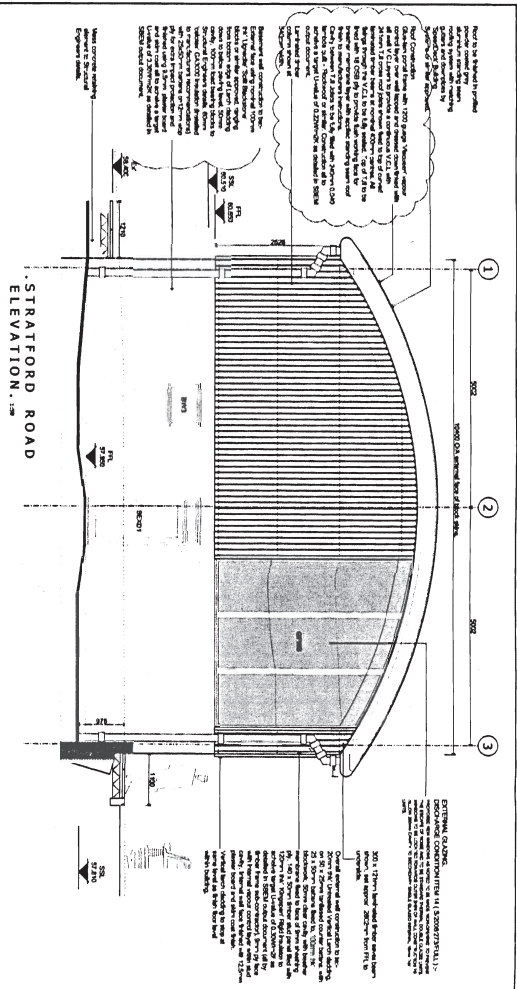


COPY

Certified a true copy

Debbie Mulvey Date 26 May 2016
Licensing Officer

Notes:
 Do not scale from the drawing
 All dimensions to be checked on site and any discrepancies reported to the Architect/Contract Administrator before proceeding with the works on site or off-site fabrication
 Subject to site survey and inspection



- SYMBOLS**
- ⊙ HEAT DETECTOR
 - ⊙ SMOKE DETECTOR & SOUND
 - ⊙ BREAK-GLASS FIRE ALARM
 - ⊙ DIRECTIONAL FIRE ESCAPE SIGNS
 - ⊙ EMERGENCY LIGHT FITTING

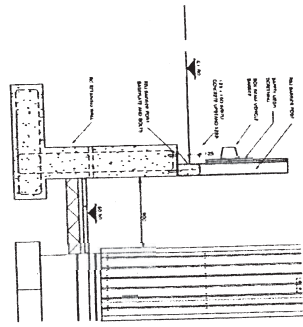
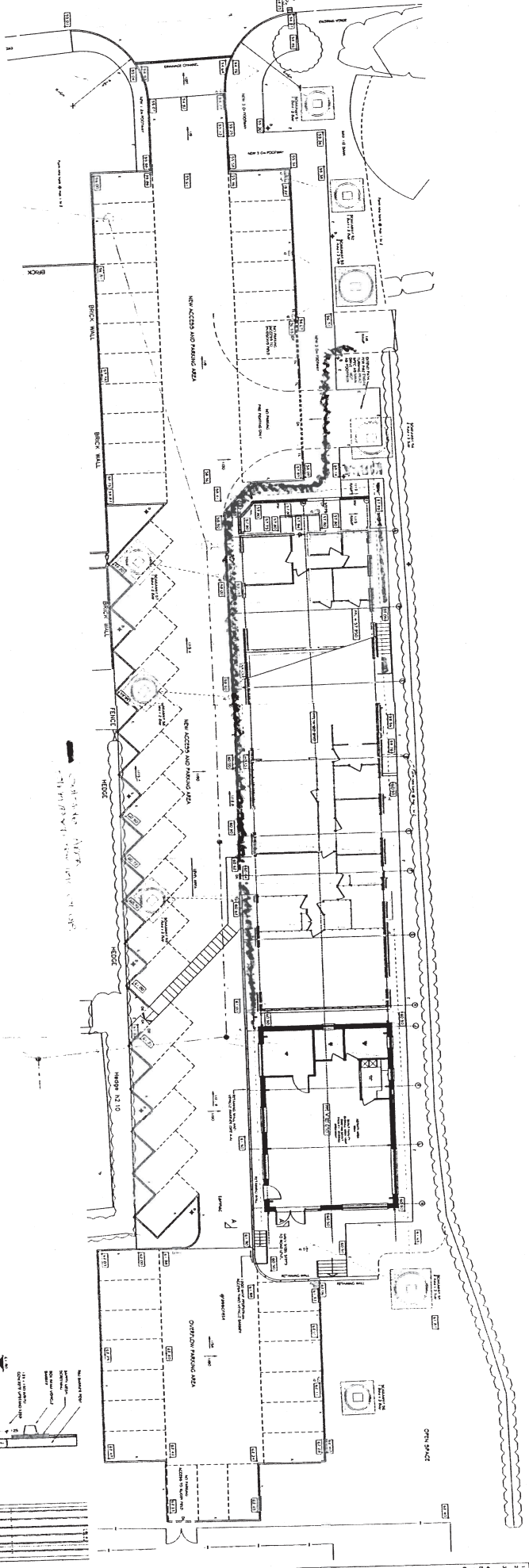
For Approval

1	Notes and specifications added drawing comments	20-11-20
2	Notes and specifications added drawing comments	20-11-20
3	Notes and specifications added drawing comments	20-11-20
4	Notes and specifications added drawing comments	20-11-20
5	Notes and specifications added drawing comments	20-11-20
6	Notes and specifications added drawing comments	20-11-20
7	Notes and specifications added drawing comments	20-11-20
8	Notes and specifications added drawing comments	20-11-20
9	Notes and specifications added drawing comments	20-11-20
10	Notes and specifications added drawing comments	20-11-20

Signpost Housing Group Ltd
 SITE AT CHATHAM CLOSE
 STRATFORD, SALISBURY
 SP1 3JH

COMMUNITY CENTRE
 BASEMENT FLP PLAN & ELEVATION.
 MAY/09 1:20 J.C.B.
 192(MD)011 E

Certified a true copy
 Debbie Mulvey
 Licensing Officer
 Date 26 May 2010



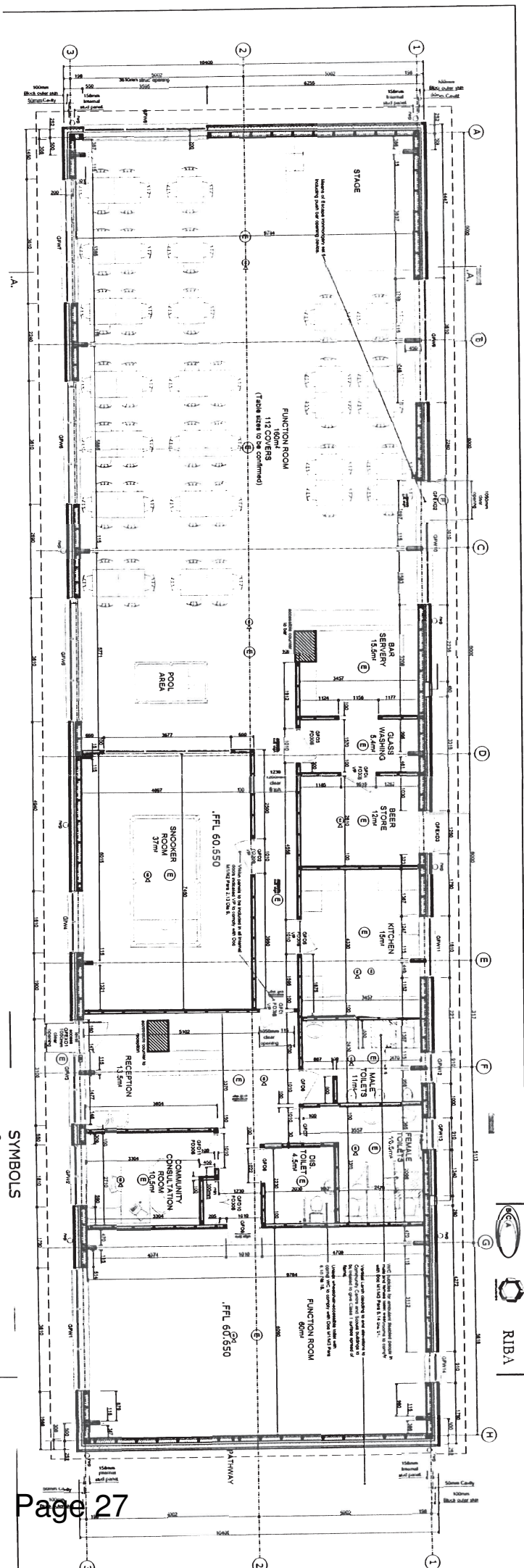
<p>NOTES:</p> <ol style="list-style-type: none"> 1. All work to be carried out in accordance with the approved plans. 2. All work to be carried out in accordance with the approved specifications. 3. All work to be carried out in accordance with the approved drawings. 4. All work to be carried out in accordance with the approved details. 5. All work to be carried out in accordance with the approved standards. 6. All work to be carried out in accordance with the approved codes of practice. 7. All work to be carried out in accordance with the approved regulations. 8. All work to be carried out in accordance with the approved bylaws. 9. All work to be carried out in accordance with the approved rules. 10. All work to be carried out in accordance with the approved conditions. 	
<p>PROJECT:</p> <p>CHATHAM CLOSE COMMUNITY CENTRE SALISBURY</p>	<p>CLIENT:</p> <p>WILSON AND PARTNERS LTD</p>
<p>DATE:</p> <p>15/05/10</p>	<p>SCALE:</p> <p>1:100</p>
<p>DRAWN BY:</p> <p>[Signature]</p>	<p>CHECKED BY:</p> <p>[Signature]</p>
<p>DATE:</p> <p>15/05/10</p>	<p>SCALE:</p> <p>1:100</p>
<p>DRAWN BY:</p> <p>[Signature]</p>	<p>CHECKED BY:</p> <p>[Signature]</p>

COPY

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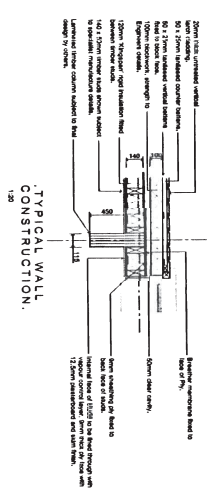
[Signature]

Debbie Mulvey Date 26 May 2010
Licensing Officer



118 .PART GROUND FLOOR PLAN.

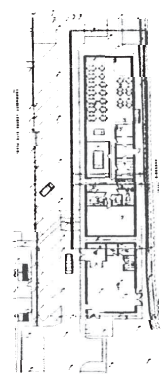
- SYMBOLS**
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 - ⊙ SMOKE DETECTOR & SOUND
 - ⊙ BREAK-GLASS FIRE ALARM
 - ⊙ DIRECTIONAL FIRE ESCAPE SIGNS
 - ⊙ EMERGENCY LIGHT FITTING



FIRE ALARM SYSTEM TYPE 1.
 SUITABLE ELECTRICAL OPERATED FIRE WARNING SYSTEM WITH SMOKE DETECTORS AND SOUNDERS AND SUFFICIENT SOUNDERS TO BE CLEARLY AUDIBLE THROUGHOUT THE BUILDING. CONSOLE WITH 65 883924871 CALL POINTS FOR ELECTRICAL ALARM SYSTEMS TO COMPLY WITH BS 5839 PART 1 INSTALLED IN ACCORDANCE WITH BS 5839 PART 1.

FIRE PREVENTION AND SUPPRESSION EQUIP. RANGES WITHIN THE SPECIFIED WALL CONSTRUCTION. ROOMS AND BEHIND WALLS TO BE CONFINED TO 10M AND ON THE LINE OF THE COMPARTMENT FLOOR.

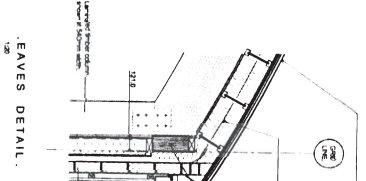
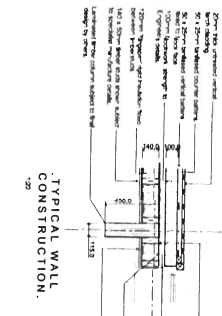
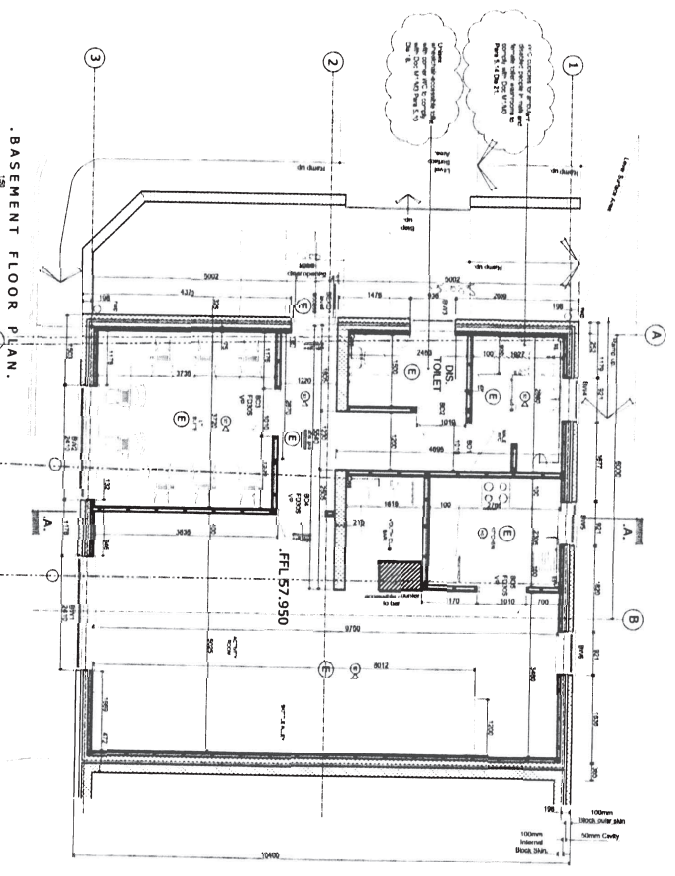
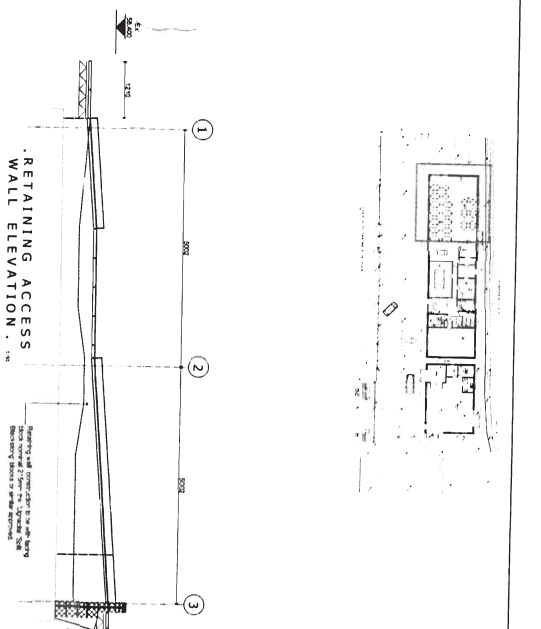
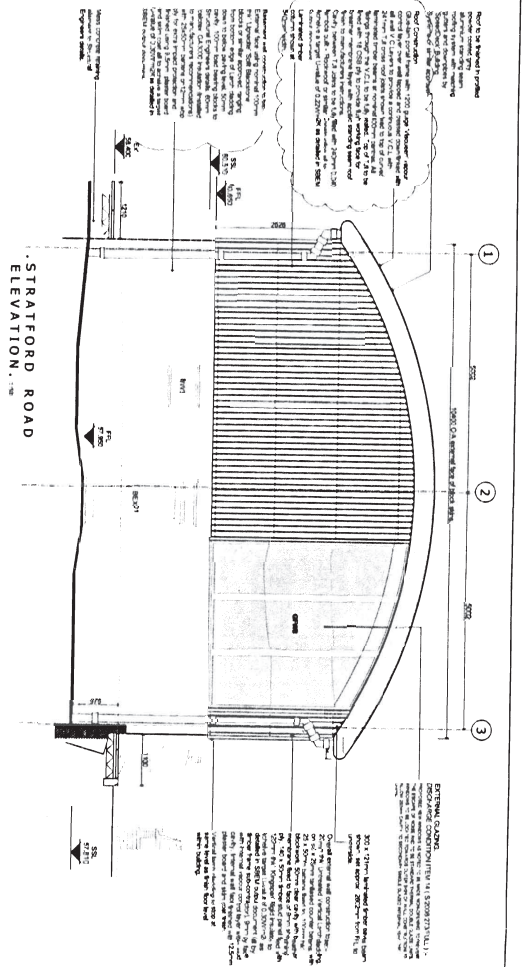
119 PART GROUND FLOOR PLAN.



COPY

Certified a true copy
 Debbie Mulvey Date
 Licensing Officer 26 May 2010

NOTES:
 Do not scale from the drawing
 All dimensions to be checked on site and any discrepancies reported to the Architect/Contract Administrator before proceeding with the works on site or off-site fabrication
 Subject to site survey and inspection



- SYMBOLS**
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 - ⊙ SMOKE DETECTOR & SOUND
 - ⊙ BREAK-GLASS FIRE ALARM
 - ⊙ DIRECTIONAL FIRE ESCAPE SIGNS
 - ⊙ EMERGENCY LIGHT FITTING

COPY

For Approval	
1. Name and position of client	192(MD)011
2. Name and position of architect	E
3. Name and position of contractor	
4. Name and position of engineer	
5. Name and position of other professional	
6. Name and position of other professional	
7. Name and position of other professional	
8. Name and position of other professional	
9. Name and position of other professional	
10. Name and position of other professional	
11. Name and position of other professional	
12. Name and position of other professional	
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17. Name and position of other professional	
18. Name and position of other professional	
19. Name and position of other professional	
20. Name and position of other professional	

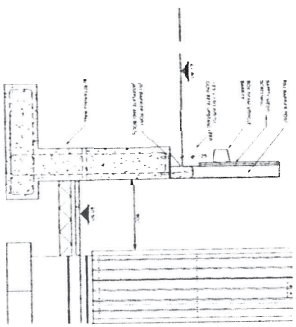
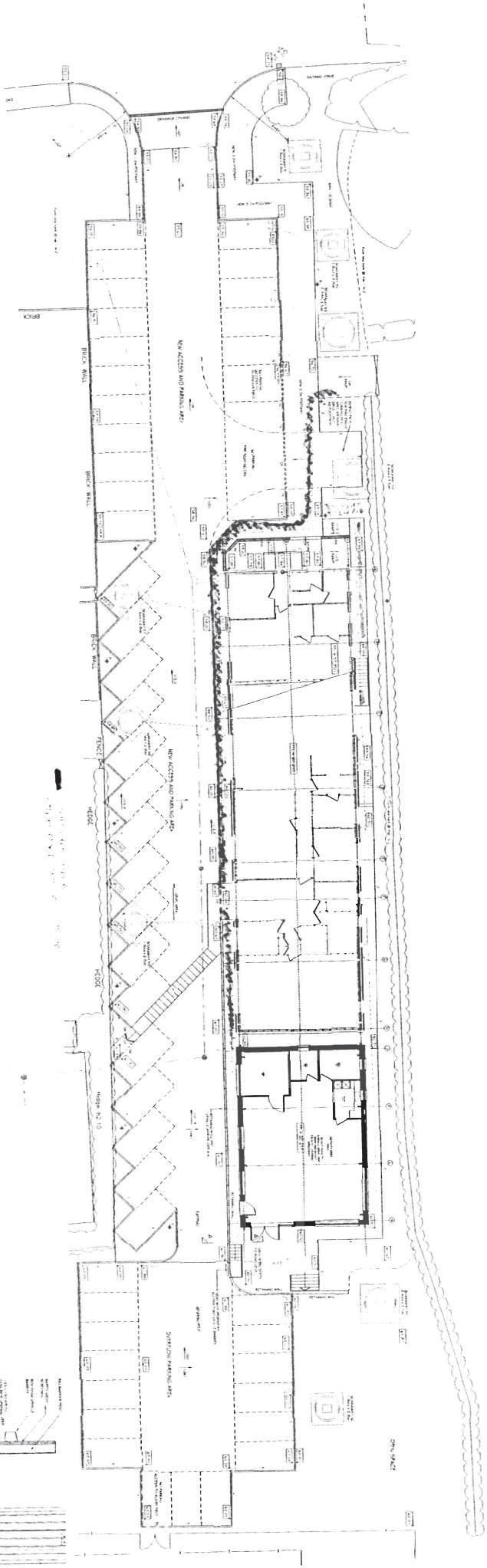
BCA
 SIGNPOST HOUSING GROUP LTD
 SITE AT CHATHAM CLOSE
 STRATFORD SALISBURY
 SP1 3JR

COPIED CENTRE
 BASEMENT FLOOR PLAN & ELEVATION.
 DATE: MAY 09 1:50
 BY: JCB

Certified a true copy

Debbie Mulvey
 Licensing Officer
 Date 26 May 2010

2/3



SECTION A-A 1/20

<p>1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.</p> <p>2. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE LOCAL AUTHORITIES.</p> <p>3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.</p> <p>4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.</p> <p>5. THE CONTRACTOR SHALL MAINTAIN THE SITE IN A SAFE AND SOUND CONDITION AT ALL TIMES.</p> <p>6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL DEBRIS AND WASTE MATERIALS.</p> <p>7. THE CONTRACTOR SHALL MAINTAIN ADEQUATE RECORDS OF ALL WORK DONE.</p> <p>8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING TREES AND PLANTS.</p> <p>9. THE CONTRACTOR SHALL MAINTAIN THE SITE IN A SAFE AND SOUND CONDITION AT ALL TIMES.</p> <p>10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES.</p>	<p>PROJECT: COMMUNITY CENTER</p> <p>CLIENT: CHATHAM CLOSE</p> <p>ARCHITECT: SANDERSON</p> <p>DATE: 26 MAY 2010</p> <p>DRAWN BY: [Signature]</p> <p>CHECKED BY: [Signature]</p> <p>SCALE: 1/20</p> <p>PROJECT NO.: [Number]</p> <p>SHEET NO.: [Number]</p>
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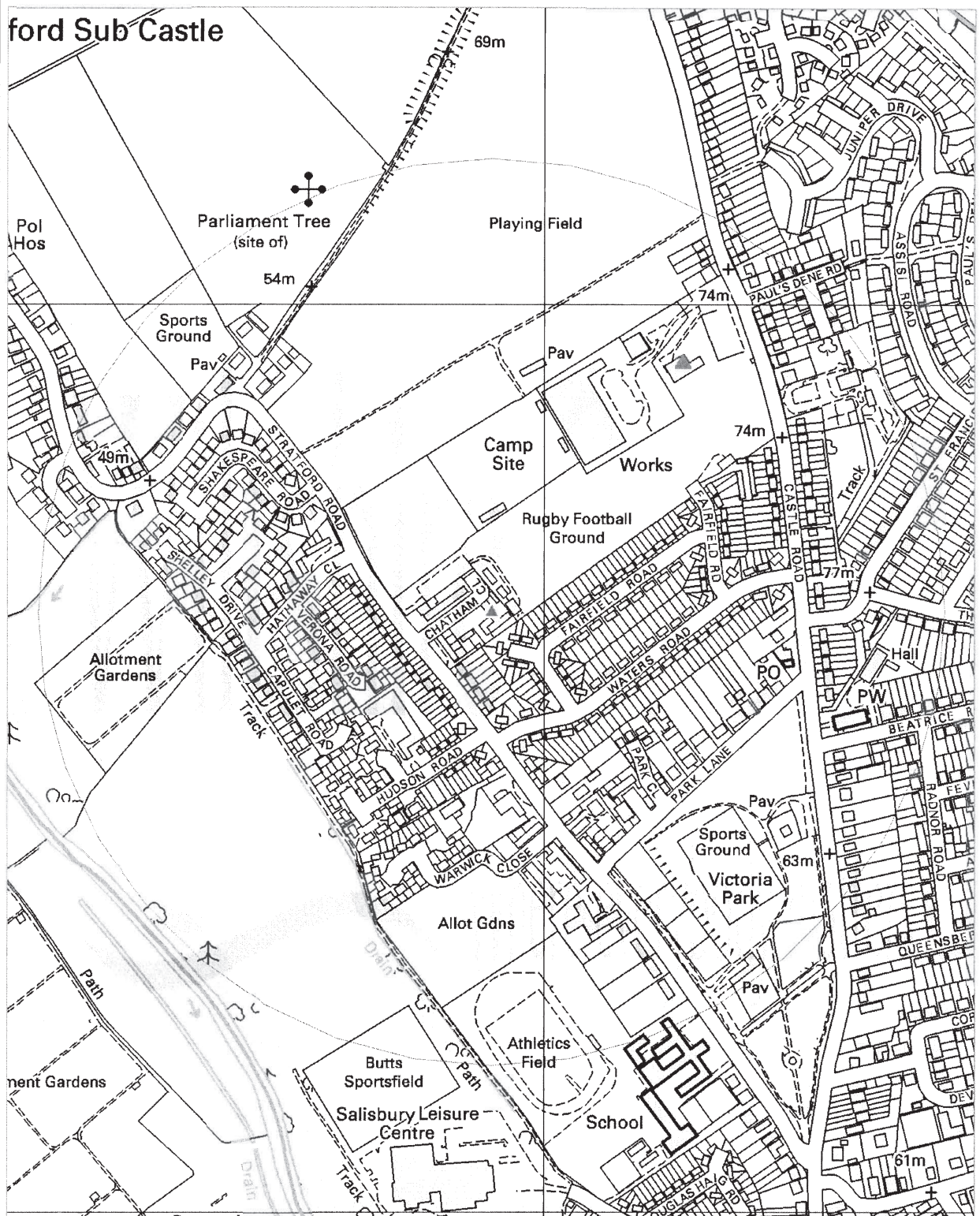
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Certified a true copy

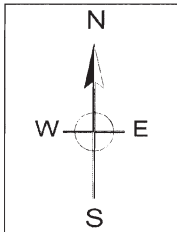
[Signature]

Debbie Mulvey Date
Licensing Officer 26 May 2010

ford Sub Castle



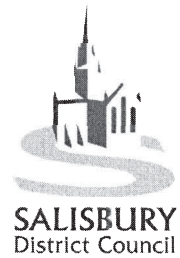
Stratford Social Club



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Workspace
Environmental Services Licencing
 Map Scale
 1:6000

Date
 1st July 2010



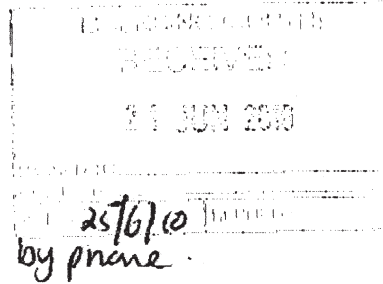
The Camping and Caravanning Club (Limited by Guarantee)

Address: Greenfields House, Westwood Way, Coventry CV4 8JH

Tel: 0845 130 7631 Fax: (024) 7647 5417

Web: www.campingandcaravanningclub.co.uk

Licensing Team South
Wiltshire Council
PO Box 2126
Salisbury
Wiltshire
SP2 2DJ



18 June 2010

Dear Sirs

APPLICATION REFERENCE: 030249

The Camping and Caravanning Club operate a site at Hudsons' Field, Castle Road, Salisbury, SP1 3SA, therefore we are an Interested Party in relation to the above application submitted under the Licensing act 2003.

The Camping and Caravanning site which we operate on Hudson's Field is run in conjunction with our Landlords Salisbury City Council, the site is for 150 pitches for tents, caravans and motor homes. We would like to raise objections to the granting of a New Club Premises Certificate on the grounds of the close proximity to our site and the noise disturbance which will be caused to our campers. The front entrance and car park for Stratford Social Club is no more than 30 metres from the area of the site where tents are pitched and the main lounge is less than 10 metres in distance.

We would like clarification if the proposal is to open the licensed premises to the public including campers on Hudson's Field or if the intention is that this will be a Members Only social club?

We wish to protect the interest of our campers and want to ensure that they continue to experience peaceful enjoyment of the site. Therefore we trust that our objections will be taken into consideration when the decision regarding this license is agreed.

Yours faithfully

JO CHOUDHURY
PROPERTY & DEVELOPMENT ASSISTANT

Email: Jo.Choudhury@thefriendlyclub.co.uk

Direct Line: 02476 475058

Registered Office: Greenfields House, Westwood Way, Coventry CV4 8JH

Company Registration No.: 445520 England

(Founded 1901)

The Friendly Club

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